

Living Sky School Division No. 202

Administrative Procedure (AP) Form



Form Name: 4.37B Responsible Use Agreement - Student	
Procedure Type:	School Operations
Attached to Procedure:	4.37 – Responsible Use of Technology
Last Reviewed:	December 2024

All students of Living Sky School Division will have access to digital systems and services for the purpose of enhancing learning. In turn, each student will follow the values, policies, and procedures of the Living Sky School Division.

This agreement is a simplified summary and overview of the Responsible Use Policy and other division procedures on our website. <https://www.livingskysd.ca/procedures-section-4>

The software, hardware, network, Internet connection, and all components of information technology supplied by Living Sky School Division must be used in the following manner:

<p>Lawful: All systems and services are used in a legal and ethical manner.</p>	<ul style="list-style-type: none"> • Use music in productions within fair dealings or digital rights. • Adhere to Living Sky School Division Harassment Procedure and Protocol (4.42). • Respect other people’s creative works. • Use software legally. • Refrain from using pirated media.
<p>Appropriate: Content viewed or created must be done so in keeping with the values of the school division, school and/or community.</p>	<ul style="list-style-type: none"> • Only access sites consistent with the school community values. • Use social media constructively. • Be aware of potential disruptions to people around you when using media.
<p>Responsible: Use of digital technology is provided via a personal login. Passwords and accounts are not to be shared.</p>	<ul style="list-style-type: none"> • Keep user accounts and passwords private. • Only share other people’s images with consent. • Be mindful of the use of shared network and bandwidth. • Report any issues with devices as soon as you notice them.
<p>Kind: The network and devices are provided and used by everyone. The devices and access we share, as well as the people with whom we connect, are at all times treated respectfully.</p>	<ul style="list-style-type: none"> • Online conversations are civil. • Treat the devices with care to be sure they work for everyone. • Be a model digital citizen.

I, as a parent/guardian, hereby agree to the terms of acceptable use.

Name of Student:	
Name of Parent/Guardian:	
Parent/Guardian Signature (If student is under 18 years of age):	